

## INTRODUCTION

Under the provisions of the *Higher Education Support Act 2003 (HESA)* and the associated *Higher Education Guidelines 2012* Moore College (the First Provider) is required to inform students of the tuition assurance arrangement for students who are enrolled in the higher education courses it offers.

This requirement is to protect students in the event that Moore College ceases to provide a course of study in which a student is enrolled. The meaning of 'ceasing to provide a course of study' is set out in the *Higher Education Guidelines 2012*.

In the event that Moore College ceases to provide a course of study in which a student is enrolled the student is entitled to a choice of:

1. an offer of a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the **Course Assurance Option**);

OR

2. a refund of his or her up-front payments for any unit of study that the student commences but does not complete because Moore College ceases to provide the course of study of which the unit forms part (this is known as the **Student Contribution/Tuition Fee Repayment Option**). If the student has elected deferral of fees through FEE-HELP, the student will receive a re-credit of any FEE-HELP balances relating to uncompleted units.

This statement covers all of the accredited courses of study offered by Moore College.

## TUITION ASSURANCE EXEMPTION NOTICE – FEE-HELP STUDENTS

Moore College has been granted exemption status under Section 19-40(2) of the *Higher Education Support Act 2003 (HESA)* for FEE-HELP students. The Australian Department of Education and Training indicates that FEE-HELP students will be supported to either complete their course at another provider where a replacement course is available; or receive a fee re-credit for any units of study that they have commenced but not completed at the time their provider ceases to offer their course. For enquiries contact [FEE-HELPTuitionAssurance@education.gov.au](mailto:FEE-HELPTuitionAssurance@education.gov.au)

## TUITION ASSURANCE – UPFRONT STUDENTS

Moore College is a member of the Australian Student Tuition Assurance Scheme (ASTAS) for domestic fee for service students, that is, domestic students who pay tuition fees Upfront. ASTAS can be contacted at [astas@acpet.edu.au](mailto:astas@acpet.edu.au)

## INTERNATIONAL STUDENTS

Tuition assurance for international students is provided for under the terms of the Tuition Protection Service (TPS) <https://tps.gov.au>

## INFORMATION

For further information contact [registrar@moore.edu.au](mailto:registrar@moore.edu.au)

## DOCUMENT HISTORY

Version	Date	Authorised	Amendment
1.0	15 March 2007	Governing Board	New statement
1.1	06 April 2010	Dean of Quality and Planning	Updated table at 2.2
2.0	15 Sept 2015	Governing Board	Revision of the tuition assurance scheme arrangements - through TDA TAS.
2.1	2 April 2019	DET notified of a mandatory requirement.	Update to reflect exemption status from the Tuition Assurance requirements granted by the Minister under subsection 19-40(2) of the Act due to current interim tuition assurance arrangements.